



CRESSING PARISH COUNCIL

Parish Clerk: Karen Kuderovitch, CILCA – Locum Clerk
St Barnabas, Claud Ince Avenue, Cressing, Essex, CM77 8HG
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Minutes of the Meeting of the Cressing Parish Council held on Wednesday 12th November 2025 at 7pm, at St Barnabas, Claud Ince Avenue, Cressing for the purpose of transacting the following business.

In attendance: Cllr. J. Lawton, Cllr. T. Sim, , Cllr. C. Haines, Cllr. A. Lapper, Cllr. E. Mottershead

£ = Expenditure decision ✓ = Resolution made

25/174. **Recording of the Meeting**

To receive notification from any person present of their intent to record the meeting. None declared.

25/175. **Declaration of Interests**

At this point, all Members are to be reminded that they must disclose any interests they have in items of business on the meeting's agenda either at this point or during the agenda item. If not already done so, they are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting. None declared.

25/176. **Apologies for Absence** ✓

To receive and agree any apologies for absence. All Councillors present.

25/177 **Chair's Report**

25/178. **Public Participation**

Members of the public will be offered the opportunity to speak on items on the agenda. (reference: standing orders item 4). The period will be no more than 15 minutes. None present.

25/179. **Confidential Section** ✓

Admission of the Public In accordance with the Public Bodies (Admission to Meetings) Act 1960, Members to resolve whether to exclude members of the public from all or part of the meeting as the items to be discussed are confidential (agenda items 190-192). ***It was resolved*** unanimously to exclude.

Residents are to note that once the sessions is closed, they may no longer participate in the meeting.

25/180. **Approval of Minutes** ✓

The Minutes of the Parish Council Meeting held on 8th October 2025 were approved and signed by the Chair.

25/181. **Report from County & District Councillors**

Cllr. B. Wright gave a report on the Local Government Consultation on Unitary Councils; allocations in the Braintree District Councils Local Plan; Local GP surgeries; changing of waste/recycling collections;

25/182. **Planning**

APPLICATION NO : 25/02408/PLD

DESCRIPTION : Application for a Proposed Lawful Development Certificate - Conversion of existing garage for ancillary use.

LOCATION : 2 The Close Tye Green Cressing Essex CM77 8HZ

PC Comments: No objections.

25/02387/TPO Amenity Land, Stilemans Wood, Cressing

Notice of intent to carry out works to trees protected by Tree Preservation Order TPO 04/1979 - G2

07EQ - Acer platanoides - Reduce crown over roadway by up to 2-3 meters.

07ER - N/A - Remove stem from hedge.

07EK - Group - Mixed Species - Reduce hedge height to 2 meters.

07EL - Carpinus betulus - Sever ivy and reduce canopy away from property by up to 2 m. | Amenity Land, Stilemans Wood, Cressing

PC noted for info only.

25/183.

Action Plan

Members reviewed the draft plan. Community benches were discussed.

25/184.

Finance £ ✓

- a) Draft Budget for Precept for 26/27 to be reviewed. First review – second review at December meeting.
- b) Bank reconciliations/statements for October 2025 to be approved. Deferred to December meeting.
- c) Council to set a budget for Christmas Lights and review the report provided/approve costs. A budget was set for approx. £1,000. Clerk to advise further.
- d) Clerk to report on income/items received from Cressing Action group (disbanded). The Clerk reported £146 had been received in cash from the group, together with a printer and some stationery items.
- e) Clerk agreed for the sale of grounds maintenance equipment @ £275.00
- f) Clerk to report on letter from HMRC. A payment had been missed – Clerk to raise a cheque to clear arrears.
- g) Members to review 3 quotations for a structural survey of Cressing Sports Club. Deferred.
- a) Members approved the following payments:

	PAYMENT TO	INFORMATION	CHQ NO	AMOUNT	VAT	TOTAL
PAYMENTS MADE						
19.9.25	T. Schlaich	Grounds Maintenance	300705	£400.00		£400.00
19.9.25	Locum Clerk	Invoice 7	300706	£492.80		£492.80
19.9.25	Locum Clerk	Expenses Warm Space	300707	£23.94		£23.94
19.9.25	Sue Lees	Invoice	300708	£390.00		£390.00
19.9.25	T. Schlaich	Grounds Maintenance October	300709	£435.00		£435.00
31.10.25	Locum Clerk	Invoice 8	300710	£1,124.20		£1,124.20
31.10.25	Parish Noticeboard	Invoice	300711	£678.40	£169.60	£848.00
31.10.25	Cressing Sports Club	Reimbursement Plastering Works	300712	£600.00		£600.00
PAYMENT TO BE MADE						
12.11.25	Locum Clerk	Invoice 9	300713	£508.90		£485.00
12.11.25	T, Schlaich	Grounds Maintenance November	300714	£740.00		£740.00
12.11.25	Sue Less Consultancy	Website Maintenance - quarterly Inv 7199	300715	£60.00	£0.00	£60.00
12.11.25	A&J Lighting	Invoice	300716	£630.00	£63.00	£693.00

- 25/185. **Proposal for a community building- Land at Mill Lane Cressing/S106 Funds**
Councillors reviewed the responses received from the Community Engagement event held on 24th October and subsequent responses. ***It was resolved*** unanimously to accept the offer of community building and land from Scott Properties. Clerk to action.
- 25/186. **Meeting Dates for 2026** ✓
Members reviewed and approved.
- 25/187. **Community Items/Projects**
- Trees – ongoing investigations
 - Street Cleaning/Dust cart – 29th November 2025 – booked.
 - Parking @ Mill Lane – the issues were discussed.
- 25/188. **Communications** ✓
Contact from residents. No contact.
- 25/189. **Councillors to share any further information**
- Confidential Section (resolution taken at item 25/179)**
Public & Press to be excluded.
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- 25/190. **Lease – Pavillion/CSSC** ✓
Clerk to report of any response. No response.
- 25/191. **Cressing Playing field and changing rooms** ✓
Members to review draft contract. Deferred.
- 25/192. **Locum Clerk**
Clerk to report. A discussion/decision to be made in connection with employing a permanent Clerk. A discussion was had.