



CRESSING PARISH COUNCIL

Parish Clerk: Karen Kuderovitch, CILCA – Locum Clerk
St Barnabas, Claud Ince Avenue, Cressing, Essex, CM77 8HG
Tel: 01376 329288 Email: clerk@cressing-pc.gov.uk



Councillors:

You are hereby summoned to attend the Meeting of the Cressing Parish Council to be held on Wednesday 12th November 2025 at 7pm, at St Barnabas, Claud Ince Avenue, Cressing for the purpose of transacting the following business.

Members of the Public:

In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

K. Kuderovitch, CILCA

Locum Clerk/RFO

7th November 2025

A G E N D A

£ = Expenditure decision √ = Resolution to be made

- 25/174. **Recording of the Meeting**
To receive notification from any person present of their intent to record the meeting.
- 25/175. **Declaration of Interests**
At this point, all Members are to be reminded that they must disclose any interests they have in items of business on the meeting's agenda either at this point or during the agenda item. If not already done so, they are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting.
- 25/176. **Apologies for Absence** √
To receive and agree any apologies for absence.
- 25/177 **Chair's Report**
- 25/178. **Public Participation**
Members of the public will be offered the opportunity to speak on items on the agenda. (reference: standing orders item 4). The period will be no more than 15 minutes.
- 25/179. **Confidential Section** √
Admission of the Public In accordance with the Public Bodies (Admission to Meetings) Act 1960, Members to resolve whether to exclude members of the public from all or part of the meeting as the items to be discussed are confidential (agenda items 190-192).
Residents are to note that once the sessions is closed, they may no longer participate in the meeting.
- 25/180. **Approval of Minutes** √
The Minutes of the Parish Council Meeting held on 8th October 2025 to be approved and signed by the Chair.

25/181. **Report from County & District Councillors**

25/182. **Planning**

APPLICATION NO : 25/02408/PLD

DESCRIPTION : Application for a Proposed Lawful Development Certificate - Conversion of existing garage for ancillary use.

LOCATION : 2 The Close Tye Green Cressing Essex CM77 8HZ

25/02387/TPO Amenity Land, Stilemans Wood, Cressing

Notice of intent to carry out works to trees protected by Tree Preservation Order TPO 04/1979 - G2

07EQ - Acer platanoides - Reduce crown over roadway by up to 2-3 meters.

07ER - N/A - Remove stem from hedge.

07EK - Group - Mixed Species - Reduce hedge height to 2 meters.

07EL - Carpinus betulus - Sever ivy and reduce canopy away from property by up to 2 m. | Amenity Land, Stilemans Wood, Cressing

25/183. **Action Plan**

Members to discuss the draft plan.

25/184. **Finance £ ✓**

a) Draft Budget for Precept for 26/27 to be reviewed.

b) Bank reconciliations/statements for October 2025 to be approved.

c) Council to set a budget for Christmas Lights and review the report provided/approve costs.

d) Clerk to report on income/items received from Cressing Action group (disbanded).

e) Clerk to agree for the sale of grounds maintenance equipment.

f) Clerk to report on letter from HMRC.

g) Members to review 3 quotations for a structural survey of Cressing Sports Club.

h) Members to approve the following payments:

DATE	PAYMENT TO	INFORMATION	AMOUNT	VAT	TOTAL
To be presented at the meeting					

25/185. **Proposal for a community building- Land at Mill Lane Cressing/S106 Funds**

Councillors to review the responses received from the Community Engagement event held on 24th October and subsequent responses, and take a decision on how to proceed.

25/186. **Meeting Dates for 2026 ✓**

Members to review and approve.

25/187. **Community Items/Projects**

- Trees
- Street Cleaning/Dust cart – 29th November 2025
- Parking @ Mill Lane

25/188. **Communications ✓**

Contact from residents.

25/189. **Councillors to share any further information**

Confidential Section (resolution taken at item 25/179)

Public & Press to be excluded.

- 25/190. **Lease – Pavillion/CSSC** ✓
Clerk to report of any response.
- 25/191. **Cressing Playing field and changing rooms** ✓
Members to review draft contract.
- 25/192. **Locum Clerk**
Clerk to report. A discussion/decision to be made in connection with employing a permanent Clerk.