



CRESSING PARISH COUNCIL

Parish Clerk: Karen Kuderovitch, CILCA – Locum Clerk
St Barnabas, Claud Ince Avenue, Cressing, Essex, CM77 8HG
Tel: 01376 329288 Email: clerk@creasing-pc.gov.uk



Councillors:

You are hereby summoned to attend the Meeting of the Cressing Parish Council to be held on Wednesday 8th October 2025 at 7pm, at St Barnabas, Claud Ince Avenue, Cressing for the purpose of transacting the following business.

Members of the Public:

In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

K. Kuderovitch, CILCA

Locum Clerk/RFO

3rd October 2025

A G E N D A

£ = Expenditure decision √ = Resolution to be made

- 25/157. **Recording of the Meeting**
To receive notification from any person present of their intent to record the meeting.
- 25/158. **Declaration of Interests**
At this point, all Members are to be reminded that they must disclose any interests they have in items of business on the meeting's agenda either at this point or during the agenda item. If not already done so, they are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting.
- 25/159. **Apologies for Absence** √
To receive and agree any apologies for absence.
- 25/160. **Chair's Report**
- 25/161. **Public Participation**
Members of the public will be offered the opportunity to speak on items on the agenda. (reference: standing orders item 4). The period will be no more than 15 minutes.
- 25/162. **Confidential Section** √
Admission of the Public In accordance with the Public Bodies (Admission to Meetings) Act 1960, Members to resolve whether to exclude members of the public from all or part of the meeting as the items to be discussed are confidential (agenda items 137-139).
Residents are to note that once the sessions is closed, they may no longer participate in the meeting.
- 25/163. **Approval of Minutes** √
The Minutes of the Parish Council Meeting held on 10th September 2025 to be approved and signed by the Chair.

25/164. **Report from County & District Councillors**

25/165. **Finance £** ✓

- a) External Audit 2024/25 – Clerk to report on 25/25 and the 5 years previous
- b) Financial Risk Assessment – members to approve.
- c) Bank reconciliations/statements 1.9.25 – 30.9.25 – to be approved.
- d) Update on addition of Locum Clerk to Unity Bank.
- e) Review of bank signatories
- f) Members to approve the following payments:

DATE	PAYMENT TO	INFORMATION	AMOUNT	VAT	TOTAL
To be presented at the meeting					

25/166. **Proposal for a community building- Land at Mill Lane Cressing/S106 Gunds**
Councillors to discuss a proposal received on 5th September 25 for land to be/a community building for a transfer fee of £1. Consultation with residents to take place at the Open Public Meeting on Friday 27th October 2025 @ Cressing Sports Club. Council has 40 workings days to respond = 31st October 2025.

25/167. **Policies & Procedures** ✓

- Councillors to confirm status of .gov.uk email addresses.
- Financial Risk Assessment – to be reviewed and approved.

25/168. **Community Items/Projects**

- Community Engagement Evening @ Cressing Sports Club on Friday 24th October 2025
- Trees
- Street Cleaning
- Bollard installation
- Play area inspections
- Remembrance Sunday 2025
- Christmas 2025 – a decision to be made in relation to a Christmas Tree/community event.

25/169. **Communications** ✓

Contact from residents.

25/170. **Councillors to share any further information**

Confidential Section (resolution taken at item 25/127)

Public & Press to be excluded.

25/171. **Lease – Pavillion/CSSC** ✓

Members to further discuss terms for a lease.

25/172. **Cressing Playing field and changing rooms** ✓

Members to agree a lease and terms.

25/173. **Open Space Maintenance Contract**

Members to review and approved

25/173. **Locum Clerk**

Contract to be signed.

