



CRESSING PARISH COUNCIL

Parish Clerk: Karen Kuderovitch, CILCA – Locum Clerk
St Barnabas, Claud Ince Avenue, Cressing, Essex, CM77 8HG
Tel: 01376 329288 Email: clerk@creasing-pc.gov.uk



Councillors:

You are hereby summoned to attend the Meeting of the Cressing Parish Council to be held on Wednesday 13th August 2025 at 7pm, at St Barnabas, Claud Ince Avenue, Cressing for the purpose of transacting the following business.

Members of the Public:

In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

K. Kuderovitch, CILCA

Locum Clerk/RFO

8th August 2025

A G E N D A

£ = Expenditure decision √ = Resolution to be made

- 25/122. **Recording of the Meeting**
To receive notification from any person present of their intent to record the meeting.
- 25/123. **Declaration of Interests**
At this point, all Members are to be reminded that they must disclose any interests they have in items of business on the meeting's agenda either at this point or during the agenda item. If not already done so, they are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting.
- 25/124. **Apologies for Absence** √
To receive and agree any apologies for absence.
- 25/125. **Chair's Report**
- 25/126. **Public Participation**
Members of the public will be offered the opportunity to speak on items on the agenda. (reference: standing orders item 4). The period will be no more than 15 minutes.
- 25/127. **Confidential Section** √
Admission of the Public In accordance with the Public Bodies (Admission to Meetings) Act 1960, Members to resolve whether to exclude members of the public from all or part of the meeting as the items to be discussed are confidential (agenda items 117-119).
Residents are to note that once the sessions is closed, they may no longer participate in the meeting.
- 25/128. **Approval of Minutes** √
The Minutes of the Parish Council Meeting held on 9th July 2025 to be approved and signed by the Chair

25/129. **Register of Interests**
Parish Clerk to confirm receipt of all Councillors forms.

25/130. **Report from County & District Councillors**

25/131. **Members Code of Conduct**
Parish Clerk to request acknowledgement from Councillors.

25/132. **Cressing Football Club**
Councillors to discuss and agree arrangements.

25/133. **Finance £ ✓**
a) External Audit 2024/25 – Clerk to report.
b) Financial Risk Assessment – members to approve.
c) Bank reconciliations/statements 1.4.25 – 31.7.25 – to be approved.
d) VAT – Clerk to report
e) Members to consider a new noticeboard @ Cressing Social Club @ £TBA.
f) Members to approve the following payments:

DATE	PAYMENT TO	INFORMATION	AMOUNT	VAT	TOTAL
13.8.25	Clear Insurance Management Ltd	Replacement cheque - error payee	£1,542.45		
13.8.25	Toms Gardening Services	Grounds Maintenance	£435.00		
13.8.25	Sue Less Consultancy	Monthly Fee	£60.00		
13.8.25	A & J Lighting Solutions	August - October Maintenance	£525.00	£105.00	£630.00
13.8.25	Community Heartbeat	TBA	TBA		
13.8.25	Cressing Parochial Church Council	Replacement cheque - error payee	£1,000.00		
13.8.25	H Blackwell	Replacement cheque - error payee	£125.00		
13.8.25	N Serve	Retention release - Replacement cheque sig error	£8,858.00	£1,771.60	£10,629.60
13.8.25	C. Marshall	Expenses	TBA		
13.8.25	Locum Clerk	Invoice 3 & Expenses	confidential		

25/133. **Policies & Procedures ✓**

- Standing Orders
- Terms of Reference – Personnel Committee
- Appointment of a 3rd member of the Personnel Committee and the Chair
- Equality & Diversity Policy
- Whistleblowing Policy
- Complaints Policy

25/134 **Planning**
Appletree Farm, Polecat Road, Cressing
Re: 25/01616/VAR | Variation of Condition 1 (Approved plans) and 18 (Affordable housing) of approved application 22/02600/VAR granted 23/12/2022 (as amended by 23/01956/NMA and 23/01602/NMA on 23rd December 2022) for: S73a variation of condition application for the erection of 77 residential dwellings with associated open space, landscaping, amenity space, car and cycle parking and other associated works including the variation of Condition 2 (Approved Plans); Condition 3 (Materials); Condition 6 (Contamination); Condition 8 (CMP); Conditions 9, 10 & 11 (SUDS); Condition 14 (CEMP); Condition 16 (Refuse & Lighting); Condition 18 (Hard

Landscaping) of application 18/00920/FUL granted 13/02/2020 for the: Demolition of existing buildings on site and erection of 78 residential dwellings with associated open space, landscaping, amenity space, car and cycle parking and other associated works. Variation would allow amending the tenure plan by providing 16 affordable housing units and removing the requirement to submit an M4(2) certificate for the unbuilt 15 units.

25/135. **Community Items/Projects**

- Mill Lane hedge
- Trees
- Chain Link Fence
- Bus Shelter Cleaning
- Bollard installation

25/136. **Communications** ✓
Contact from residents

25/137. **Councillors to share any further information**

Confidential Section (resolution taken at item 25/127)
Public & Press to be excluded.

25/138. **Lease – Pavillion/CSSC** ✓
Discuss lease terms.

25/139. **Playing field and changing rooms** ✓
Agree a course of action to progress.