



CRESSING PARISH COUNCIL

Parish Clerk: Karen Kuderovitch, CILCA – Locum Clerk
St Barnabas, Claud Ince Avenue, Cressing, Essex, CM77 8HG
Tel: 01376 329288 Email: clerk@creasing-pc.gov.uk



Minutes of the Meeting of the Cressing Parish Council held on Wednesday 13th August 2025 at 7pm, at St Barnabas, Claud Ince Avenue, Cressing for the purpose of transacting the following business.

In attendance:

Cllr. J. Lawton, (Chair), Cllr. T. Sim, Cllr. E. Mottershed, Cllr. C. Haines, Karen Kuderovitch, Locum Clerk

£ = Expenditure decision √ = Resolution to be made

- 25/122. **Recording of the Meeting**
To receive notification from any person present of their intent to record the meeting. None declared.
- 25/123. **Declaration of Interests**
At this point, all Members are to be reminded that they must disclose any interests they have in items of business on the meeting's agenda either at this point or during the agenda item. If not already done so, they are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting. None declared.
- 25/124. **Apologies for Absence** √
To receive and agree any apologies for absence. Cllr. A. Lapper. Apologies accepted.
- 25/125. **Chair's Report**
The Chair suggested that the local shop keep a stock of recycling items. Clerk to arrange.
- 25/126. **Public Participation**
Members of the public were offered the opportunity to speak on items on the agenda. (reference: standing orders item 4). The period will be no more than 15 minutes.
A member of the public addressed Council in regards to future plans for Cressing Football Club and was advised that he could also participate at agenda item 25/132.
- 25/127. **Confidential Section** √
Admission of the Public In accordance with the Public Bodies (Admission to Meetings) Act 1960, Members to resolve whether to exclude members of the public from all or part of the meeting as the items to be discussed are confidential (agenda items 117-119).
Residents are to note that once the sessions is closed, they may no longer participate in the meeting.
- 25/128. **Approval of Minutes** √
The Minutes of the Parish Council Meeting held on 9th July 2025 were approved and signed by the Chair (with 1 amendment to bio-diversity policy).
- 25/129. **Register of Interests**
Parish Clerk confirmed receipt of all Councillors forms.
- 25/130. **Report from County & District Councillors**

Cllr. B. Wright reported on the following:

- The Local Plan has no new sites in Cressing.
- Plans and dates for large sites.
- 5,000 in Kelvedon
- Silver End 480 overturned.
- Local Government reform – discussions underway proposal 1st SEPT. BDC next election likely to be cancelled (2026).

25/131.

Members Code of Conduct

Parish Clerk to request acknowledgement from Councillors. Clerk to email and ask for acknowledgement once read.

25/132.

Cressing Football Club

Councillors discussed with the club representative, pitch maintenance & costs, pitch fees, parking issues, pitch usage, code of conduct, electricity, lease arrangements and issues with rabbit holes.

25/133.

Finance £ ✓

- External Audit 2024/25 – Clerk reported audit had been sent to PKF Littlejohn.
- Financial Risk Assessment – deferred.
- Bank reconciliations/statements 1.4.25 – 30.6.25 – reviewed and approved, signed by the Chairman. Clerk reported Scribe needs bringing up to date.
- VAT – Clerk reported – received £15,329.40 on 12th June.
- Members considered a new noticeboard @ Cressing Social Club @ £1,100.00 & VAT.
- Members approved the following payments:

DATE	PAYMENT TO	INFORMATION & CHEQUE NO	AMOUNT	VAT	TOTAL
13.8.25	Clear Insurance Management Ltd	Replacement cheque - error payee 300836	£1,542.45	£0.00	£1,542.45
13.8.25	Toms Gardening Services	Grounds Maintenance 300837	£435.00	£0.00	£435.00
13.8.25	Sue Less Consultancy	Web site maintenance 300839	£60.00	£0.00	£60.00
13.8.25	A & J Lighting Solutions	August - October Maintenance 300840	£525.00	£105.00	£630.00
13.8.25	Community Heartbeat	Annual Support x 2 Defibrillators 300838	£330.00	£66.00	£396.00
13.8.25	Cressing Parochial Church Council	Replacement cheque - error payee Parish Office rent 300842	£1,000.00	£0.00	£1,000.00
13.8.25	H Blackwell	Internal Audit Replacement cheque - error payee 300834	£125.00	£0.00	£1,000.00
13.8.25	N Serve	Retention release - Replacement cheque sig error 300835	£8,858.00	£1,771.60	£10,629.60
13.8.25	C. Marshall	Expenses 300841	£95.41	£0.00	£95.41
13.8.25	Locum Clerk	Invoice 3 & Expenses 300843	confidential		

25/133.

Policies & Procedures ✓

- Standing Orders - approved
- Terms of Reference – Personnel Committee - deferred
- Appointment of a 3rd member of the Personnel Committee – the Chair was appointed
- Equality & Diversity Policy - approved
- Whistleblowing Policy - approved
- Complaints Policy - approved

25/134

Planning

Appletree Farm, Polecat Road, Cressing

Re: 25/01616/VAR | Variation of Condition 1 (Approved plans) and 18 (Affordable housing) of approved application 22/02600/VAR granted 23/12/2022 (as amended by 23/01956/NMA and 23/01602/NMA on 23rd December 2022) for: S73a variation of condition application for the erection of 77 residential dwellings with associated open space, landscaping, amenity space, car and cycle parking and other associated works including the variation of Condition 2 (Approved Plans); Condition 3 (Materials); Condition 6 (Contamination); Condition 8 (CMP); Conditions 9, 10 & 11 (SUDS); Condition 14 (CEMP); Condition 16 (Refuse & Lighting); Condition 18 (Hard Landscaping) of application 18/00920/FUL granted 13/02/2020 for the: Demolition of existing buildings on site and erection of 78 residential dwellings with associated open space, landscaping, amenity space, car and cycle parking and other associated works. Variation would allow amending the tenure plan by providing 16 affordable housing units and removing the requirement to submit an M4(2) certificate for the unbuilt 15 units. Noted.

25/135. **Community Items/Projects**

- Mill Lane hedge – Cllr. Sim had made contact with Countryside.
- Trees - advice would be taken for recommendations for tree planting.
- Chain Link Fence – Clerk to investigate possibilities.
- Bus Shelter Cleaning – Clerk to arrange.
- Bollard installation – Clerk to arrange.

25/136. **Communications** ✓

Contact from residents. Clerk relayed contact in connection with foul language from football and a parking issue (outside of Council remit).

25/137. **Councillors to share any further information.** None.

Confidential Section (resolution taken at item 25/127)

Public & Press excluded.

25/138. **Lease – Pavillion/CSSC** ✓

Discussions took place surrounding lease terms.

25/139. **Playing field and changing rooms** ✓

Discussions took place and a course of action agreed.