



CRESSING PARISH COUNCIL

Parish Clerk: Christine Marshall

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Members of the Public and Press are cordially invited to attend a meeting of Cressing Parish Council commencing at 7.00pm on Wednesday 26th June 2024 at St Barnabas, Claud Ince Avenue, Cressing.

Agenda of Cressing Extraordinary Parish Council Meeting

ITEM	MEMBER	SUBJECT	STATUS
24-5/066	Chairman	CHAIRMAN'S WELCOME	INFORMATION
24-5/067	Chairman	RESIGNATION To accept and record the resignation of Harvey Porrett as a Councillor of Cressing Parish Council	INFORMATION
24-5/068	Clerk	APOLOGIES FOR ABSENCE	INFORMATION
24-5/069	All	TO RECEIVE MEMBER'S DECLARATIONS OF INTEREST AND DISPENSATIONS ON ITEMS ON THE AGENDA <i>Declaration of any 'disclosable pecuniary' interests, other pecuniary interests or non-pecuniary interests relating to items on the agenda. Members must not participate in any discussion of the matter in which they have declared a Disclosable Pecuniary Interest or other Pecuniary Interest or participate in any vote, or further vote, taken on the matter at the meeting and must withdraw from the room unless the Member has received a dispensation in relation to the matter. Requests for dispensations should be requested from the Clerk prior to the day of the meeting.</i>	INFORMATION
24-5/070	Chairman	PUBLIC PARTICIPATION SESSION WITH RESPECT TO <u>ITEMS ON THE AGENDA ONLY</u> - Members of the public wishing to speak are required to register their intention by contacting the Clerk before 5.00pm on the day before the meeting, to include a note of the topic/s to enable any relevant information to be gathered prior to the meeting. - A member of the public shall not speak for more than <u>3 minutes</u> unless previously requested and agreed by the Chairman of the meeting. - The maximum length of the public session <u>shall not exceed 15 minutes</u> unless otherwise agreed by the Chairman of the meeting. A question shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given after the meeting. - The Council reserves the right to decline any requests to speak if they are not received in time, unless the matter is urgent when the speaker should indicate their intention to the Clerk by 5.00pm on the day of the meeting. The Chairman of the meeting	

		will direct whether or not the item may be included. Members of the public can remain to observe the remainder of the meeting with the exception of any closed items. Members of the public MAY NOT interrupt the business of the meeting unless requested to speak by the Chairman of the meeting.	
24-5/071	Clerk	ANNUAL GOVERNANCE AND ACCOUNTABILITY REVIEW 2023/24 i. To receive and note Internal Auditor's Report 2023/24 ii. To receive the Annual Governance and Accountability Return 2023/24, subject to receipt of internal audit report: a) Annual Return b) End of Year financial statement c) End of year Bank Reconciliation d) Explanation of variances from budget e) VAT Refund statement Resolution: that the Chairman of the Meeting and the Responsible Financial Officer be instructed to sign, subject to receipt of internal audit report, the Annual Governance Statement for 2023/24 and Accounting Statement for 2023/24	INFORMATION / DISCUSSION INFORMATION / DISCUSSION DECISION / ACTION
24-5/072	Chairman	CRESSING COMMUNITY MAGAZINE To agree and confirm amount of grant following application received from Cressing Community Magazine.	DECISION
24-5/073	All	INFORMATION EXCHANGE AND AGENDA ITEMS FOR NEXT MEETING:	INFORMATION
24-5/074	Chairman	DATE OF NEXT MEETING The date of the next meeting of the Parish Council is Wednesday 14TH August 2024, 7.00pm at St Barnabas, Claud Ince Avenue, Cressing. Items for inclusion on the Agenda to be sent to the Parish Clerk to be received no later than midday on Tuesday 6th August 2024	DECISION

2024				
SEPTEMBER	11	NOVEMBER	13	
OCTOBER	9	DECEMBER	11	
2025				
JANUARY	8		JULY	10
FEBRUARY	12		AUGUST	14
MARCH	12		SEPTEMBER	11
APRIL	7		OCTOBER	9
MAY	13	ANNUAL MEETINGS	NOVEMBER	14
JUNE	12		DECEMBER	11