



CRESSING PARISH COUNCIL

Parish Clerk: Christine Marshall
St Barnabas, Claud Ince Avenue, Cressing, Essex, CM77 8HG
Tel: 01376 329288 Email: clerk@cressing-pc.gov.uk



**Members of the Council are hereby summoned to attend the Annual Parish Council Meeting to be held on
Wednesday 8th May 2024 at 7.00pm at St Barnabas, Claud Ince Avenue, Cressing
for the purpose of transacting the following business.**

Christine Marshall, Parish Clerk

1st May 2024

**Members of the Public and Press are also cordially invited to attend the meeting commencing at
7.00pm on 8th May 2024 at St Barnabas, Claud Ince Avenue, Cressing.**

Agenda of Annual Parish Council Meeting

ITEM	PRESENTER	SUBJECT	STATUS
23-4/151	Chairman	Outgoing Chairman's Welcome and report of 2023-24	INFORMATION
23-4/152	Clerk	Apologies for Absence	INFORMATION
23-4/153	Chairman	To elect the Chairman of the Parish Council for the year 2024-25	DECISION
	Clerk	Chairman's Declaration of Office to be signed	ACTION
23-4/154	Chairman	To elect the Vice-Chairman of the Parish Council for the year 2022-23 – if required	DECISION
	Clerk	Vice-Chairman's Declaration of Office to be signed	ACTION
23-4/155	Clerk/All	Declarations of Acceptance of Office i. To confirm all Members present have signed AoO ii. To confirm all Members will represent the Parish Council and behave according to the adopted Policies iii. To confirm that any Member not present will be able to sign the form outside of this meeting	ACTION
23-4/156	Clerk/All	Register of Interests i. To confirm all Members present have reviewed, updated or completed their Register of Interests ii. To confirm that any Member not present will be able to complete the form outside of this meeting	ACTION
23-4/157	Clerk/All	Consent Forms i. To confirm all Members present have signed the consent form to receive Council Summons, Agenda and other documents by e-mail ii. To confirm that any Member not present will be able to sign the form outside of this meeting	ACTION
23-4/158	Clerk	Bank Mandate - To confirm amendments to signatories if required	DECISION

23-4/159	Clerk	Annual Governance and Accountability Review 2022/23 Deferred to June Parish Council meeting.																																																							
23-4/160	Chairman	Sub-Committees/Working Groups i. To consider the need for any additional sub-committees a. Employment Committee - to elect members b. Community Speedwatch	DECISION																																																						
23-4/161	Chairman	Tree Warden - To re-elect David Morgan	DECISION																																																						
23-4/162	Chairman	Representatives To consider the need to appoint representatives to external bodies/ meetings	DECISION																																																						
23-4/163	All	ANNUAL GENERAL MEETING 2025 To agree date for next Annual General Meeting of the Parish Council as Wednesday 13 th May 2025.																																																							
23-4/164	All	Dates of meetings 2024/25 To confirm dates of meetings for the year to 31 st May 2025: <table><tr><td>2024</td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>JUNE</td><td>12</td><td></td><td>OCTOBER</td><td>9</td><td></td></tr><tr><td>JULY</td><td>10</td><td></td><td>NOVEMBER</td><td>13</td><td></td></tr><tr><td>AUGUST</td><td>14</td><td></td><td>DECEMBER</td><td>11</td><td></td></tr><tr><td>SEPTEMBER</td><td>11</td><td></td><td></td><td></td><td></td></tr><tr><td colspan="6">2025</td></tr><tr><td>JANUARY</td><td>8</td><td></td><td>APRIL</td><td>7</td><td></td></tr><tr><td>FEBRUARY</td><td>12</td><td></td><td>MAY</td><td>13</td><td>ANNUAL MEETINGS</td></tr><tr><td>MARCH</td><td>12</td><td></td><td></td><td></td><td></td></tr></table>	2024						JUNE	12		OCTOBER	9		JULY	10		NOVEMBER	13		AUGUST	14		DECEMBER	11		SEPTEMBER	11					2025						JANUARY	8		APRIL	7		FEBRUARY	12		MAY	13	ANNUAL MEETINGS	MARCH	12					INFORMATION
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