



CRESSING PARISH COUNCIL

Parish Clerk: Christine Marshall
St Barnabas, Claud Ince Avenue, Cressing, Essex, CM77 8HG
Tel: 01376 329288 Email: clerk@cressing-pc.gov.uk



**Members of the Council are hereby summoned to attend the Annual Parish Council Meeting to be held on
Wednesday 17th May 2023 at 7.00pm at St Barnabas, Claud Ince Avenue, Cressing
for the purpose of transacting the following business.**

Christine Marshall

Christine Marshall, Parish Clerk

10TH May 2023

**Members of the Public and Press are also cordially invited to attend the meeting commencing at
7.00pm on 17th May 2023 at St Barnabas, Claud Ince Avenue, Cressing.**

Agenda of Annual Parish Council Meeting

ITEM	PRESENTER	SUBJECT	STATUS
23-4/015	Chairman	Outgoing Chairman's Welcome and report of 2022-23	INFORMATION
23-4/016	Clerk	Apologies for Absence	INFORMATION
23-4/017	Chairman	To elect the Chairman of the Parish Council for the year 2023-24	DECISION
	Clerk	Chairman's Declaration of Office to be signed	ACTION
23-4/018	Chairman	To elect the Vice-Chairman of the Parish Council for the year 2022-23 – if required	DECISION
	Clerk	Vice-Chairman's Declaration of Office to be signed	ACTION
23-4/019	Clerk/All	Declarations of Acceptance of Office i. To confirm all Members present have signed AoO ii. To confirm all Members will represent the Parish Council according to the adopted Policies iii. To confirm that any Member not present will be able to sign the form outside of this meeting	ACTION
23-4/020	Clerk/All	Register of Interests i. To confirm all Members present have reviewed, updated or completed Register of Interest ii. To confirm that any Member not present will be able to complete the form outside of this meeting	ACTION
23-4/021	Clerk/All	Consent Forms i. To confirm all Members present have signed the consent form to receive Council Summons, Agenda and other documents by e-mail ii. To confirm that any Member not present will be able to sign the form outside of this meeting	ACTION
23-4/022	Clerk	Bank Mandate - To confirm amendments to signatories if required	DECISION

23-4/023	Clerk	Annual Governance and Accountability Review 2022/23 To be presented at next available meeting.	INFORMATION																																							
23-4/024	Chairman	Sub-Committees i. To consider the need for any additional sub-committees ii. Employment Committee - to elect members	DECISION																																							
23-4/025	Chairman	Tree Warden - To re-elect David Morgan	DECISION																																							
23-4/026	Chairman	Representatives To consider the need to appoint representatives to external bodies/ meetings	DECISION																																							
23-4/027	All	Dates of meetings 2023/24 To confirm dates of meetings for the year to 31 st May 2024 <table><tr><td>2023</td><td></td><td></td></tr><tr><td>JUNE</td><td>14</td><td>7.00pm</td></tr><tr><td>JULY</td><td>12</td><td>7.00pm</td></tr><tr><td>AUGUST</td><td>9</td><td>7.00pm</td></tr><tr><td>SEPTEMBER</td><td>13</td><td>7.00pm</td></tr><tr><td>OCTOBER</td><td>11</td><td>7.00pm</td></tr><tr><td>NOVEMBER</td><td>8</td><td>7.00pm</td></tr><tr><td>DECEMBER</td><td>13</td><td>7.00pm</td></tr><tr><td>2024</td><td></td><td></td></tr><tr><td>JANUARY</td><td>10</td><td>7.00pm</td></tr><tr><td>FEBRUARY</td><td>14</td><td>7.00pm</td></tr><tr><td>MARCH</td><td>13</td><td>7.00pm</td></tr><tr><td>APRIL</td><td>10</td><td>7.00pm</td></tr></table>	2023			JUNE	14	7.00pm	JULY	12	7.00pm	AUGUST	9	7.00pm	SEPTEMBER	13	7.00pm	OCTOBER	11	7.00pm	NOVEMBER	8	7.00pm	DECEMBER	13	7.00pm	2024			JANUARY	10	7.00pm	FEBRUARY	14	7.00pm	MARCH	13	7.00pm	APRIL	10	7.00pm	INFORMATION
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23-4/028	All	ANNUAL GENERAL MEETING 2024 To agree date for next Annual General Meeting of the Parish Council as Wednesday 8 th May 2024.																																								
23-4/029	Chairman	CLOSE OF MEETING																																								