



CRESSING PARISH COUNCIL

Parish Clerk: Christine Marshall
St Barnabas, Claud Ince Avenue, Cressing, Essex, CM77 8HG
Tel: 01376 329288 Email: clerk@creasing-pc.gov.uk
Website: www.cressing-pc.gov.uk



Members of the Council are hereby summoned to attend the Annual Parish Council Meeting to be held on Wednesday 5th May 2021 at 6.30pm via Zoom video conference for the purpose of transacting the following business only.

For Zoom call details, please contact the Parish Clerk at clerk@creasing-pc.gov.uk

Christine Marshall

Christine Marshall, Parish Clerk

28th April 2021

Members of the Public and Press are also cordially invited to attend the meeting commencing at 6.30pm on Wednesday 5th May 2021

Agenda of Annual Parish Council Meeting

ITEM	PRESENTER	SUBJECT	STATUS
21/060	Chairman	Chairman's Welcome	INFORMATION
21/061	Clerk	Apologies for Absence	INFORMATION
21/062	Chairman	To elect the Chairman of the Parish Council for the year 2021-02	DECISION
21/063	Clerk	Chairman's Declaration of Office	ACTION
21/064	Clerk/All	Declarations of continued Acceptance of Office i. All Members present to confirm continued acceptance of office and to sign the form during the meeting ii. To confirm that any Member not present will be able to sign the form outside of this meeting	ACTION
21/065	Clerk/All	Register of Interests i. To confirm all Members present have reviewed, updated or completed Declarations of Interest forms ii. To confirm that any Member not present will be able to complete the form outside of this meeting	ACTION
21/066	Clerk/All	Consent Forms i. To confirm all Members present have signed the consent form during this meeting to receive Council Summons, Agenda and other documents by e-mail ii. To confirm that any Member not present will be able to sign the form outside of this meeting	ACTION
21/067	Clerk	Annual Return To confirm the Annual Governance and Accountability Return 2020-2021 will be presented prior to and signed at the next available meeting following completion of the internal audit:	INFORMATION
21/068	All	Next Parish Council meeting The next Annual meeting of the Parish Council will be held on Wednesday 11 th May 2022 at 7.00pm at St Barnabas, Claud Ince Avenue, Cressing, CM77 8HG.	INFORMATION /ACTION

		Items for inclusion on the Agenda to be sent to the Parish Clerk to be received no later than 12 noon on Tuesday 1 st June 2021.	
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Dates of 2021 meetings – times may be subject to change during Covid restrictions.

June	9	7.30pm
July	14	7.30pm
August	9	7.30pm
September	8	7.30pm
October	13	7.30pm
November	10	7.30pm
December	8	7.30pm