



CRESSING PARISH COUNCIL

Parish Clerk: Christine Marshall
St Barnabas, Claud Ince Avenue, Cressing, Essex, CM77 8HG
Tel: 01376 329288 Email: clerk@creasing-pc.gov.uk
Website: www.cressing-pc.gov.uk



Members of the Council are hereby summoned to attend a meeting of Cressing Parish Council to be held on Wednesday 14th April 2021 at 6.30pm for one hour only via Zoom video conferencing for the purpose of transacting the following business.

Suspension of Policies

For the purpose of virtual meetings, the following policies and clauses will be suspended by resolution at the beginning of each virtual meeting.

- Standing Order 3.e to 3.g public participation:
 - e. Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.*
 - f. The period of time designated for public participation at a meeting in accordance with standing order 3(e) above shall not exceed 15 minutes unless directed by the Chairman of the meeting.*
 - g. Subject to standing order 3(f) above, a member of the public shall not speak for more than 3 minutes unless previously notified and agreed by the Chairman of the meeting.*
- Standing Order 3.v “A meeting shall not exceed a period of 2 hours.” and replace it with: A meeting shall not exceed a period of 40 minutes.
- Public Participation in Council Meetings – policy suspended for virtual meetings

The meeting will be held in accordance with CPC Virtual Meeting Policy and during the meeting all persons other than the Chairman and Clerk will be muted.

Christine Marshall, Parish Clerk

7TH April 2021

Members of the Public and Press are cordially invited to attend a meeting
of Cressing Parish Council to be held via Zoom video call commencing at
6.30pm on Wednesday 14th May 2021

For Zoom call details, please contact the Parish Clerk at clerk@cressing-pc.gov.uk

Agenda of Parish Council Meeting

ITEM	PRESENTER	SUBJECT	STATUS
21/043	Chairman	i. Resolution to restrict the meeting to 60 minutes only. ii. Resolution to approve the suspension of Standing Orders 3.e to 3.g and Public Participation in Council Meetings according to the Summons.	RESOLUTION
21/044	Chairman	Chairman's Welcome and Report	INFORMATION
21/045	Clerk	Apologies for Absence	INFORMATION
21/046	All	To receive member's Declarations of Interest and dispensations on items on the agenda <i>Declaration of any 'disclosable pecuniary' interests, other pecuniary interests or non-pecuniary interests relating to items on the agenda. Members must not participate in any discussion of the matter in which they have declared a Disclosable Pecuniary Interest or other Pecuniary Interest or participate in any vote, or further vote, taken on the matter at the meeting and must withdraw from the room unless the Member has received a dispensation in relation to the matter. Requests for dispensations should be requested from the Clerk prior to the day of the meeting.</i>	INFORMATION
21/047	Chairman	Co-option of new Councillor i. To confirm co-option of new Councillor and to invite her to join the meeting. ii. New Councillor to sign Declaration of Acceptance of Office, Declaration of Interest and consent form outside of this meeting to comply with Covid restrictions.	DECISION ACTION
21/048	Chairman	County and District Councillors (if present) To receive reports from: iii. Cllr. Robert Mitchell, Essex County Councillor iv. Cllr. James Abbott and Cllr. Bob Wright, Braintree District Councillors	INFORMATION
21/049	Chairman/ Clerk	Public Participation Session with respect to items on the Agenda and other matters that are of mutual interest	INFORMATION – RESPONSES TO BE PROVIDED

		1. The Clerk will read out any queries or questions submitted from the press and public under Public Participation on the agenda. All queries or questions must be received by the Clerk at least 24 hours before the meeting takes place. Anything received after that time for inclusion in the meeting will be at the decision of the Chairman. 2. Members of the public should be aware that any issues raised may not be commented on or debated by the Parish Council during the virtual meeting. The Chairman will indicate if the issue raised will be added to a future agenda or if it will be dealt with by the Clerk. 3. The Council reserves the right to decline any item deemed inappropriate for inclusion in the meeting. The Chairman of the meeting will direct whether or not the item may be included. 4. The agenda will indicate when the public participation will take place. 5. Questions and comments should address the business on the agenda. Otherwise, in most cases, the matter will be carried forward, without discussion, to the next meeting. <i>When submitting your query</i> you will be required to: 1. Provide your full name. 2. Confirm whether you are a registered Elector of Cressing Parish. 3. If you are not a registered elector, you will need to state the basis on which you are raising the issue. Members of the public can remain to observe the remainder of the meeting with the exception of any closed items.	OUTSIDE OF THIS MEETING
21/050	Chairman	Minutes of the virtual Meeting held on 10th March 2021 RESOLUTION: To confirm the minutes of the Parish Council meeting held on 10th March 2021 as a correct record. Minutes will be signed by the Chairman outside of the meeting following social distancing guidelines.	DECISION
21/051	Clerk	WWII Remembrance To agree the purchase of four pairs of “Tommy” figures as supplied by the Royal British Legion at a cost of £405 (including VAT) each for positioning at each village sign.	DECISION

21/052	Clerk/RFO	Finance i. To note progress against budget at 31st March 2021 ii. A motion to approve bank reconciliation at 31st March 2021 iii. A motion to approve payment of expenditure incurred during March 2021 Cheques will be signed outside of the meeting following social distancing guidelines. iv. To confirm appointment of Internal Auditor	INFORMATION DECISION DECISION/ACTION ACTION
21/053	Clerk	Grant applications To determine grant applications: i. Cressing Food Bank ii. Donation to St Helena Hospice in memory of Rev Robert Burden and Mrs Elizabeth Burden.	DECISION DECISION
21/054	Clerk	The Parish Paths Partnership Resolution: To enter into an agreement with Essex County Council (Highways)	DISCUSSION AND DECISION
21/055	Clerk	Annual Meetings i. Due to ongoing Covid restrictions a motion to postpone the Annual Parish Meeting until face-to-face meetings can be held, with the Annual Parish Council Report being published in the Community Magazine. ii. A motion to delegate to the Clerk the collection of reports from community organisations, to include St Barnabas Church and Hall, All Saints Church and Cressing Social Club, to inclusion in the report. iii. A motion to agree that the Annual General Meeting of the Parish Council scheduled for 12th May should be cancelled due to ongoing Covid restrictions. iv. A motion to bring forward the date of the Annual General Parish Council and ordinary Parish Council meetings to 5th May 2021, to be held via Zoom.	DECISION DECISION DECISION
21/056	Chairman	Legal Advice re Neighbourhood Plan To receive an update.	INFORMATION
21/057	Chairman	Planning	
A	Chairman	To note Appeals <u>determined</u> by the Planning Inspectorate: None advised	INFORMATION

B	Chairman	To note Applications Determined by Braintree District Council: None advised	INFORMATION ONLY
C	Chairman	To discuss Applications received by Braintree District Council: i. 21/00749/FUL Development of 80 no. age-restricted (to over-55s) bungalows; with provision of c. 4 ha of public informal open space incorporating, allotments, dog exercising area and potential land for community facility. Land West Of Mill Lane Crossing Essex (22/4)	DISCUSSION
D	Chairman	To discuss Applications received by Braintree District Council and consider if comments should be made (Householder Application, General Permitted Development Order) i. 21/00900/HH First floor side extension and front porch. Thyme Cottage The Street Crossing Essex CM77 8DG (21/4) ii. 21/00900/HH First floor side extension and front porch. Thyme Cottage The Street Crossing Essex CM77 8DG	INFORMATION ONLY
E	Chairman	To note applications bordering parish for information and to consider if comments should be made: i. 21/00702/DAC Application for approval of details as reserved by condition/s A10 and A12 of approved application 15/00799/OUT. Details submitted: - General Arrangement Plan for Highway Improvements to Crossing Rd / Braintree Rd / Rickstones Rd / Cypress Rd Junction - General Arrangement Plan for Pre-Signals at Chipping Hill / Braintree Rd Junction - ITS Report for Pre-Signals at Chipping Hill / Braintree Rd Junction Land At North East Witham Forest Road Witham Essex ii. 21/00850/OUT Outline planning permission with all matters reserved apart from access, for up to 94 dwellings and new landscaping, open space, access, land for allotments and associated infrastructure. Land West Of Boars Tye Road Silver End Essex	INFORMATION ONLY
21/058	Clerk All All	Information Exchange and agenda items for next meeting i. To receive update on continuance of virtual Parish Council meetings or other appropriate regulations ii. Information exchange iii. Items for next Agenda	INFORMATION

21/059	All	Date of next meeting The next meeting of the Parish Council will be held on Wednesday 5TH May 2021 - not as previously advertised. Time to be agreed. Items for inclusion on the Agenda to be sent to the Parish Clerk to be received no later than 12 noon on Tuesday 4 th April 2021.	INFORMATION DECISION
21/060	Chairman	Close of meeting	

2021 meetings

MAY	5	Parish Assembly - CANCELLED
	7.00pm	PC Annual General Meeting
	7.30pm	PC Meeting
JUNE	9	7.30pm
JULY	14	7.30pm
AUGUST	9	7.30pm
SEPTEMBER	8	7.30pm
OCTOBER	13	7.30pm
NOVEMBER	10	7.30pm
DECEMBER	8	7.30pm