



CRESSING PARISH COUNCIL

Parish Clerk: Christine Marshall
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Members of the Council are hereby summoned to attend a meeting of Cressing Parish Council to be held on Wednesday 9th December 2020 at 6.30pm via Zoom video conferencing for the purpose of transacting the following business.

Invitation to Zoom call details:

<https://zoom.us/j/91365998344?pwd=K1dSVHRZZ1FpaWZmUjJMR3FPNCt2dz09>

Meeting ID: 913 6599 8344
Passcode: ww8Bgq

Suspension of Policies

For the purpose of virtual meetings, the following policies and clauses will be suspended by resolution at the beginning of each virtual meeting.

- Standing Order 3.e to 3.g public participation:
 - e. Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.*
 - f. The period of time designated for public participation at a meeting in accordance with standing order 3(e) above shall not exceed 15 minutes unless directed by the Chairman of the meeting.*
 - g. Subject to standing order 3(f) above, a member of the public shall not speak for more than 3 minutes unless previously notified and agreed by the Chairman of the meeting.*
- Standing Order 3.v "A meeting shall not exceed a period of 2 hours." and replace it with: A meeting shall not exceed a period of 40 minutes.
- Public Participation in Council Meetings – policy suspended for virtual meetings

The meeting will be held in accordance with CPC Virtual Meeting Policy and during the meeting all persons other than the Chairman and Clerk will be muted.

Christine Marshall, Parish Clerk

2nd December 2020

Members of the Public and Press are also cordially invited to attend the meeting commencing at
6.30pm on Wednesday 9th December 2020

Agenda of Parish Council Meeting

ITEM	PRESENTER	SUBJECT	STATUS
20/142	Chairman	i. Resolution to ratify the policy Virtual Meeting Policy dated 14 th November 2020 and issued to all Councillors on 17 th November 2020. No comments received, thus Policy to be agreed by resolution without further discussion. ii. Resolution to restrict the meeting to 40 minutes only.	RESOLUTION RESOLUTION
20/143	Chairman	Chairman's Welcome and Report	INFORMATION
20/144	Clerk	Apologies for Absence: none received	INFORMATION
20/145	All	To receive member's Declarations of Interest and dispensations on items on the agenda <i>Declaration of any 'disclosable pecuniary' interests, other pecuniary interests or non-pecuniary interests relating to items on the agenda. Members must not participate in any discussion of the matter in which they have declared a Disclosable Pecuniary Interest or other Pecuniary Interest or participate in any vote, or further vote, taken on the matter at the meeting and must withdraw from the room unless the Member has received a dispensation in relation to the matter. Requests for dispensations should be requested from the Clerk prior to the day of the meeting.</i>	INFORMATION
20/146	Chairman	County and District Councillors (if present) To receive reports from: - Cllr. Robert Mitchell, Essex County Councillor - Cllr. James Abbott and Cllr. Bob Wright, Braintree District Councillors	INFORMATION
20/147	Chairman/ Clerk	Public Participation Session with respect to items on the Agenda and other matters that are of mutual interest - The Clerk will read out any queries or questions submitted from the press and public under Public Participation on the agenda. All queries or questions must be received by the Clerk at least 24 hours before the meeting takes place. Anything received after that time for inclusion in the meeting will be at the decision of the Chairman. - Members of the public should be aware that any issues raised may not be commented on	INFORMATION – RESPONSES TO BE PROVIDED OUTSIDE OF THIS MEETING

		or debated by the Parish Council during the virtual meeting. The Chairman will indicate if the issue raised will be added to a future agenda or if it will be dealt with by the Clerk. 3. The Council reserves the right to decline any item deemed inappropriate for inclusion in the meeting. The Chairman of the meeting will direct whether or not the item may be included. 4. The agenda will indicate when the public participation will take place. 5. Questions and comments should address the business on the agenda Otherwise, in most cases, the matter will be carried forward, without discussion, to the next meeting. When submitting your query you will be required to: 1. Provide your full name. 2. Confirm whether you are a registered Elector of Cressing Parish. 3. If you are not a registered elector, you will need to state the basis on which you are raising the issue. Members of the public can remain to observe the remainder of the meeting with the exception of any closed items.	
20/148	Chairman	Minutes of the virtual Meetings held April to November 2020 RESOLUTION: To confirm the minutes of these Parish Council meetings as correct records. Minutes to be signed by the Chairman.	DECISION
20/149		Assets of Community Value To note the successful re-listing of “The Willows” (Il Salice) as an Asset of Community Value for a further five years from 8th December 2020	INFORMATION
20/150	Clerk	Finance To note progress against budget as at 30th November 2020 - A motion to approve bank reconciliation as at 30th November 2020 - A motion to approve November payments - Cheques to be signed	INFORMATION DECISION DECISION/ACTION ACTION
20/151	Clerk	Budget - Finalisation of 2021-22 budget Motion to approve 2021-22 budget	DISCUSSION DECISION
20/152	Chairman	Planning	

	Chairman	To note Applications Determined by Braintree District Council: i. None advised.	INFORMATION ONLY
	Chairman	To discuss Applications received by Braintree District Council: i. 20/01925/DAC Application for approval of details reserved by condition 32 of approval 16/02144/OUT . Materials Schedule . Facade Materials Plan (Reference: MP001) . Roof Materials Plan (Reference: MP002) Land Adjacent To Braintree Road Cressing Essex ii. 20/01638/HH Two-storey front, rear and side extensions. 80 Mill Lane Cressing Essex CM77 8HR (amended application)	DISCUSSION
	Chairman	To note applications bordering parish for information and to consider if comments should be made: i. None noted	
20/153	Chairman/All	Information Exchange and agenda items for next meeting	INFORMATION
20/154	All	Date of next meeting The next meeting of the Parish Council will be held on Wednesday 11 th March 2020, 7.30pm at St Barnabas, Claud Ince Avenue, Cressing. Items for inclusion on the Agenda to be sent to the Parish Clerk to be received no later than 12 noon on Tuesday 3 rd March 2019	INFORMATION
20/155	Chairman	Close of meeting	

2021 meetings

JANUARY	13	7.30pm	
FEBRUARY	10	7.30pm	
MARCH	10	7.30pm	
APRIL	14	7.30pm	
MAY	12	6.00pm	Parish Assembly
		7.00pm	PC Annual General Meeting
		7.30pm	PC Meeting
JUNE	9	7.30pm	
JULY	14	7.30pm	
AUGUST	9	7.30pm	
SEPTEMBER	8	7.30pm	
OCTOBER	13	7.30pm	
NOVEMBER	10	7.30pm	
DECEMBER	8	7.30pm	

